

# Potter-Dix Jr./Sr. High School ChromeBook Policy Handbook Sign-Off and Student Pledge

- I will take good care of my tablet and know that I will be issued the same tablet each year.
- I will never leave my tablet unattended in an unsecured or unsupervised location.
- I will never loan out my tablet to other individuals.
- I will know where my tablet is at all times.
- I will charge my tablet's battery to full capacity each night.
- I will keep food and beverages away from my tablet since they may cause damage to the device.
- I will not disassemble any part of my tablet or attempt any repairs.
- I will protect my tablet by always carrying it in the sleeve or other approved case while moving from class to class or anywhere outside of the classroom.
- I will use my tablet in ways that are appropriate for education.
- I will not place inappropriate decorations (stickers, markers, writing, etc.) on the tablet.
- I understand that the tablet I am issued is subject to inspection at any time without notice and remains the property of Potter-Dix School District and I am a PDHS graduate.
- I will follow the policies outlined in the Tablet Policy Handbook and the District Acceptable Use Policy while at school as well as outside the school day.
- I will file a police report in case of theft, vandalism, and other acts covered by insurance.
- I will be responsible for all damage or loss caused by neglect or abuse.
- I agree to pay the full replacement cost of my tablet, power cord, wall charger, tablet sleeve, (keyboard, keyboard sleeve, and keyboard cable, if checked out) in the event that any of these items are lost, stolen, or damaged and not covered by insurance.
- I agree to return the tablet, power cord, wall charger, and tablet sleeve in good working condition at the end of each school year.

Student Name \_\_\_\_\_  
(Please Print)

Student Signature \_\_\_\_\_

Parent Signature \_\_\_\_\_

Date: \_\_\_\_\_

Potter-Dix Jr./Sr. High Schools  
ChromeBook Insurance Agreement Form  
2017-2018

I, \_\_\_\_\_, agree that my student and I have read and will  
(Parent/Guardian)

comply with all policies and procedures within the 1:1 ChromeBook Policies and Procedures document. We wish to purchase the school provided insurance policy for a \$35 fee. I understand that this policy covers one (1) ChromeBook device that is the property of Potter-Dix School District described within for one student. *I also understand that by purchasing this insurance, my child is allowed to take their school issued Chromebook out of the building.*

Parent/Guardian (Please print first & last name): \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Name (Please print first & last name): \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Grade: \_\_\_\_\_

Phone Number: (\_\_\_\_) \_\_\_\_\_

---

I, \_\_\_\_\_, agree that my student and I do not wish to  
(Parent/Guardian)

purchase the school-provided insurance policy for a \$35 fee. I understand that my student and I are responsible for the costs incurred to one (1) ChromeBook device that is property of Potter-Dix School District described within for the prescribed student. *I also understand that the Chromebook will not be allowed to leave the school building.*

Parent/Guardian Signature: \_\_\_\_\_

❖ To view the ChromeBook Policy Handbook please visit the school's website at [www.pdcoyotes.org](http://www.pdcoyotes.org) or ask Nicole at the Potter site for a paper copy.