**Board of Education Regular Meeting**

Wednesday, December 12, 2018

Potter Site Conference Room

# Call to Order

# President Lori Biesecker called the December 12, 2018 regular meeting of the Potter-Dix Schools BOE to order at 7:00 pm.

1. **Publication of Meeting**

President Lori Biesecker stated that notice of the meeting was published in the Sidney Sun-Telegraph and the Western Nebraska Observer.

1. **Open Meeting Act**

President Lori Biesecker pointed out that the Open Meetings Act was posted on the Conference Room wall.

1. **Roll Call**

# Attendance Taken at 7:00 p.m.

Present Board Members:

Lori Biesecker

Bryan Herboldsheimer

Tim Maas

Mike Rotert

Absent Board Members:

Royce McConnell

Chandell Oleson

Motion Passed 4-0: To excuse Royce McConnell and Chandell Oleson from December 12, 2018 regular board meeting with a motion by Mike Rotert and a second by Bryan Herboldsheimer.

Lori Biesecker Yes

Bryan Herboldsheimer Yes

Tim Maas Yes

Mike Rotert Yes

# Pledge of Allegiance

The Pledge of Allegiance was recited by all present.

1. **Consent Agenda**

**Motion Passed 4-0:** To approve consent agenda as presented Passed with a motion by Mike Rotert and a second by Tim Maas.

Lori Biesecker Yes

Bryan Herboldsheimer Yes

Tim Maas Yes

Mike Rotert Yes

Approved items were:

1. Approve December 12, 2018 Regular Board Meeting Agenda

2. Approve November 12, 2018 Regular Board Meeting Minutes, the November 5, 2018 Special Board Meeting Minutes, and the November 19, 2018 Special Board Meeting Minutes

3. Approve December 12, 2018 Claims/Financial Report and all expenditures.

4. Invest Funds at Potter State Bank

5. Special Recogniton:

* The elementary Students of the Month for November were:

K – Brooklyn Deeds

1st – Vanessa Ramsey

2nd - Cooper Kasten

3rd – Linken Hottell

4th -Veronica Loghry

5th - Kolby LaBeau

6th - Hannah Kielian

1. **Recognition of Visitors/Communication with the Public**

Kristin Kasten, Kent Marshland (Heartland Roofing), Keri Mendoza, Jack Moles (NRSCA), Joe Nicklas, Robin Stevens (NRSCA), Linda Shoemaker, Gregg Wolff, Lori Wolff

1. **New Business/Discussion Items**
   1. **Board of Education Report(s)**
   2. **Activities Director Report**
   3. **7-12 Principal's Report**
   4. **Superintendent's Report**
   5. **Option Enrollment**
   6. **School Improvement/Data Presentation**
   7. **Intercom, Cameras, & Access discussion**
2. **Action Items**
   1. **Hiring and placement recommendation**

**Motion Passed 4-0:** To accept Superintendent's recommendation hiring Suzanne Ottoson as assistant cook and promoting Shelly Tallmage to head cook at the Potter site with a motion by Tim Maas and a second by Bryan Herboldsheimer.

Lori Biesecker Yes

Bryan Herboldsheimer Yes

Tim Maas Yes

Mike Rotert Yes

# Consider Driver Resignation.

**Motion Passed 4-0:** To accept resignation from Wayne Waller, route driver with a motion by Mike Rotert and a second by Tim Maas.

Lori Biesecker Yes

Bryan Herboldsheimer Yes

Tim Maas Yes

Mike Rotert Yes

# Signature and Stamp Use

**Motion Passed 4-0:** Pursuant to section 79-575, I move that the board delegate the authority to sign and validate all warrants, checks, and other instruments drawn upon bank depository funds of the district for the Activities Fund, Lunch Fund, Employee Benefit Fund, or Reimbursable Fund to the Superintendent and 7-12 Principal and further authorize the use of facsimile signatures of the Board President and Board Secretary for such purposes with a motion by Mike Rotert and a second by Bryan Herboldsheimer.

Lori Biesecker Yes

Bryan Herboldsheimer Yes

Tim Maas Yes

Mike Rotert Yes

# Consider Roof Project Bids

**Motion Passed 4-0**: To accept bid from Heartland for $229,145.00 to do the roofing project with a motion by Tim Maas and a second by Bryan Herboldsheimer.

Lori Biesecker Yes

Bryan Herboldsheimer Yes

Tim Maas Yes

Mike Rotert Yes

# Superintendent Search Service

**Motion Passed 4-0:** To accept NRCSA as the district's search firm with a motion by Tim Maas and a second by Bryan Herboldsheimer.

Lori Biesecker Yes

Bryan Herboldsheimer Yes

Tim Maas Yes

Mike Rotert Yes

# Equipment Dispersal

**Motion Passed 4-0:** To allow students to purchase 1-act costumes from the 1-act department with a motion by Mike Rotert and a second by Bryan Herboldsheimer.

Lori Biesecker Yes

Bryan Herboldsheimer Yes

Tim Maas Yes

Mike Rotert Yes

# Option Enrollment Requests

**Motion Passed 4-0:** To approve option enrollment students as presented. Passed with a motion by Mike Rotert and a second by Bryan Herboldsheimer.

Lori Biesecker Yes

Bryan Herboldsheimer Yes

Tim Maas Yes

Mike Rotert Yes

# Form Authorization

**Motion Passed 4-0:** To authorize Greg Brenner, Superintendent, to sign for all fiduciary fund accounts and for state and federal programs with a motion by Tim Maas and a second by Mike Rotert.

Lori Biesecker Yes

Bryan Herboldsheimer Yes

Tim Maas Yes

Mike Rotert Yes

# Adjournment

**Motion Passed 4-0:** To adjourn the December 12, 2018, regular Board of Education meeting at 9:48 p.m., and set the next regular meeting for January 10, 2019 at 7:00 p.m. with a motion by Mike Rotert and a second by Tim Maas.

Lori Biesecker Yes

Bryan Herboldsheimer Yes

Tim Maas Yes

Mike Rotert Yes

President

Secretary