

**Tax Request Hearing**

September 12, 2016 7:15 PM  
Potter Site Library

**1. Call the Hearing to Order**

President Donna Juelfs called the Tax Request Hearing to order at 7:15 pm

**2. Roll Call**

**Attendance Taken at 7:15 PM:**

Present Board Members:

Donna Juelfs  
Chandell Oleson  
Mike Rotert  
Claire Smith

Absent Board Members:

Lori Biesecker  
Chris Bogert

Visitors: Bryan Herboldsheimer

**Motion Passed 4-0:** To excuse Lori Biesecker and Chris Bogert from the September 12, 2016, Tax Request Hearing with a motion by Chandell Oleson and a second by Mike Rotert.

|                 |        |
|-----------------|--------|
| Lori Biesecker  | Absent |
| Chris Bogert    | Absent |
| Donna Juelfs    | Yes    |
| Chandell Oleson | Yes    |
| Mike Rotert     | Yes    |
| Claire Smith    | Yes    |

**3. Publication of Hearing**

President Juelfs stated that the notice of hearing was published in the Sidney Sun-Telegraph and the Western Nebraska Observer.

**4. Open Meetings Act**

President Juelfs pointed out that the Open Meetings Act was posted on the Library wall.

**5. Public Input on Hearing Subject**

**6. Adjourn at 7:19 pm**

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President

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Secretary

**Board of Education Regular Meeting**

September 12, 2016 7:30 PM  
Potter Site Library

**A. Call to Order**

President Donna Juelfs called the September 12, 2016 regular meeting of the Potter-Dix Schools BOE to order at 7:30pm.

**B. Publication of Meeting**

President Juelfs stated that notice of the meeting was published in the Sidney Sun-telegraph and the Western Nebraska Observer.

**C. Open Meetings Act**

President Juelfs pointed out that the Open Meetings Act was posted on the Library wall.

**D. Roll Call**

**Attendance Taken at 7:30 PM:**

Present Board Members:

Donna Juelfs  
Chandell Oleson  
Mike Rotert  
Claire Smith

Absent Board Members:

Lori Biesecker  
Chris Bogert

**E. Pledge of Allegiance**

**Motion Passed 4-0:** To excuse Lori Biesecker and Chris Bogert from the September 12, 2016, regular Board of Education meeting with a motion by Mike Rotert and a second by Chandell Oleson.

|                 |        |
|-----------------|--------|
| Lori Biesecker  | Absent |
| Chris Bogert    | Absent |
| Donna Juelfs    | Yes    |
| Chandell Oleson | Yes    |
| Mike Rotert     | Yes    |
| Claire Smith    | Yes    |

**F. Consent Agenda**

**Motion Passed 4-0:** To approve consent agenda as presented with a motion by Claire Smith and a second by Mike Rotert.

|                 |        |
|-----------------|--------|
| Lori Biesecker  | Absent |
| Chris Bogert    | Absent |
| Donna Juelfs    | Yes    |
| Chandell Oleson | Yes    |
| Mike Rotert     | Yes    |
| Claire Smith    | Yes    |

Approved items were:

1. Approve September 12, 2016 Regular Board Meeting Agenda
2. Approve August 18, 2016 Regular Board Meeting Minutes
3. Approve September 2016 Claims/Financial Report
4. Invest funds at the Potter State Bank
5. Recognize August Students of the month:

K - Scott Bartling

- 1<sup>st</sup> - Aliey LaBeau
- 2<sup>nd</sup> - Alec Loghry
- 3<sup>rd</sup> - Avery Hill
- 4<sup>th</sup> - Deanna Horst
- 5<sup>th</sup> - Brayden Kasten
- 6<sup>th</sup> - Kyla Ramsey

**G. Recognition of Visitors/Communication with the Public**

- G.1 Patrons** - Bryan Herboldsheimer, Alisha Juelfs, Amy Jones, Ed Revord
- G.2 Teachers** - Jo Wells
- G.3 Students** - Nathan Robinson, Michael Steele

**H. New Business/Discussion Items**

- H.1. Student Landscaping Project**
- H.2. 7-12 Principal's Report**
- H.3. Activities Director's Report**
- H.4. Superintendent/Elementary Principal's Report**
- H.5. Job Descriptions**
- H.6. Facility Usage Guidelines**

**I. Action Items**

**I.1. Local Area Substitute Teacher(s)**

**Motion Passed 3-0-1:** To approve Chandell Oleson as a local area substitute teacher for the 2016-17 school year with a motion by Donna Juelfs and a second by Mike Rotert.

|                 |         |
|-----------------|---------|
| Lori Biesecker  | Absent  |
| Chris Bogert    | Absent  |
| Donna Juelfs    | Yes     |
| Chandell Oleson | Abstain |
| Mike Rotert     | Yes     |
| Claire Smith    | Yes     |

**I.2. Technology for Teachers Purchase**

**Motion Passed 4-0:** To approve the purchase of 14 MacBooks from Mac to School in the amount of \$9,786.00 with a motion by Mike Rotert and a second by Claire Smith.

|                 |        |
|-----------------|--------|
| Lori Biesecker  | Absent |
| Chris Bogert    | Absent |
| Donna Juelfs    | Yes    |
| Chandell Oleson | Yes    |
| Mike Rotert     | Yes    |
| Claire Smith    | Yes    |

**I.3. 2016-17 Budget**

**Motion Passed 4-0:** To adopt the 2016-2017 budget as presented with the following breakdowns - General Fund \$4,398,700.00, Depreciation Fund-\$246,745.13, Employee Benefit Fund-\$12,981.42, Activity Fund-\$770,880.05, School Lunch Fund-\$207,000.00, Special Building Fund-\$321,850.29, Student Fees-\$10,000.00, for a total of \$5,968,156.89 with a motion by Claire Smith and a second by Mike Rotert.

|                |        |
|----------------|--------|
| Lori Biesecker | Absent |
| Chris Bogert   | Absent |
| Donna Juelfs   | Yes    |

|                 |     |
|-----------------|-----|
| Chandell Oleson | Yes |
| Mike Rotert     | Yes |
| Claire Smith    | Yes |

**I.4. 2016-17 Tax Request**

**Motion Passed 4-0:** To approve the property tax request of \$2,868,686.84 for the General Fund and \$151,515.15 for the Special Building Fund for the 2016-2017 school year with a motion by Donna Juelfs and a second by Claire Smith.

|                 |        |
|-----------------|--------|
| Lori Biesecker  | Absent |
| Chris Bogert    | Absent |
| Donna Juelfs    | Yes    |
| Chandell Oleson | Yes    |
| Mike Rotert     | Yes    |
| Claire Smith    | Yes    |

**I.5 Negotiations**

**Motion Passed 4-0:** To enter closed session at 9:45 pm to discuss negotiations with a motion by Claire Smith and a second by Chandell Oleson. All of which is clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual in compliance with the law. President Juelfs re-stated that closed session will only be used to discuss negotiations.

|                 |        |
|-----------------|--------|
| Lori Biesecker  | Absent |
| Chris Bogert    | Absent |
| Donna Juelfs    | Yes    |
| Chandell Oleson | Yes    |
| Mike Rotert     | Yes    |
| Claire Smith    | Yes    |

**Motion passed 4-0:** To reconvene into regular session at 10:55 pm with a motion by Claire Smith and a second by Mike Rotert. President Juelfs re-stated that closed session was used only to discuss negotiations, which is clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual in compliance with the law.

**J. Adjournment**

**Motion Passed 4-0:** To adjourn the September 12, 2016 regular Board of Education meeting at 11:01 pm, set a Special Board Meeting for September 16, 2016 at 5:45 pm and set the next Regular Board of Education Meeting for October 11, 2016 at 7:00 pm

|                 |        |
|-----------------|--------|
| Lori Biesecker  | Absent |
| Chris Bogert    | Absent |
| Donna Juelfs    | Yes    |
| Chandell Oleson | Yes    |
| Mike Rotert     | Yes    |
| Claire Smith    | Yes    |

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President

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Secretary



**Budget Hearing**

September 12, 2016 7:00 PM  
Potter Site Library

**1. Call the Hearing to Order**

President Donna Juelfs called the Budget Hearing to order at 7:00 pm

**2. Roll Call**

**Attendance Taken at 7:00 PM:**

Present Board Members:

Donna Juelfs  
Chandell Oleson  
Mike Rotert  
Claire Smith

Absent Board Members:

Lori Biesecker  
Chris Bogert

Visitors: Bryan Herboldsheimer

**Motion Passed 4-0:** To excuse Lori Biesecker and Chris Bogert from the September 12, 2016 Budget Hearing with a motion by Mike Rotert and a second by Claire Smith.

|                 |        |
|-----------------|--------|
| Lori Biesecker  | Absent |
| Chris Bogert    | Absent |
| Donna Juelfs    | Yes    |
| Chandell Oleson | Yes    |
| Mike Rotert     | Yes    |
| Claire Smith    | Yes    |

**3. Publication of Hearing**

President Juelfs stated that the notice of hearing was published in the Sidney Sun-Telegraph and the Western Nebraska Observer.

**4. Open Meetings Act**

President Juelfs pointed out that the Open Meetings Act was posted on the Library Wall.

**5. Public Input on Hearing Subject**

**6. Adjourn at 7:07 PM**

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President

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Secretary